

RISK ASSESSMENT: INSERT VENUE NAME

INSERT CLUB & ACTIVITY NAME (i.e. Junior Squash Activity)

GENERAL LOCATION? EVENT? ACTIVITY?	SIGNIFICANT HAZARDS	LEA RECOMMENDED CONTROL MEASURES	ADDITIONAL CONTROL MEASURES	OVERALL RESIDUAL RISK RATING (Low, Med or High)
Squash Courts/ Sports Hall	Slip, Trip, fall, collision (Flooring)	<ul style="list-style-type: none"> ✓ Floors kept clean (free from dust) ✓ Polishing does not leave a slippery finish ✓ Inspection of surface carried out by coach/volunteer staff 		Low
	Losing visual focus (Lighting)	<ul style="list-style-type: none"> ✓ Secure lighting. ✓ Doors/ windows suitable 		Low
	Collision, impact, friction injuries	<ul style="list-style-type: none"> ✓ Activities appropriately spaced to reduce risk of collision. ✓ All equipment appropriately spaced to reduce risk of collision. ✓ All equipment appropriately stored and children made aware of hazards and possible risks. ✓ Replacement and repair of equipment is acted upon promptly when necessary. ✓ Coaches to monitor equipment 		Low
Storage	Trips, collision, falling objects	<ul style="list-style-type: none"> ✓ Equipment is secure and well managed. ✓ Fire exits are never blocked. ✓ Coaches have knowledge of handling equipment safely ✓ (mini squash wall/ball machine) 		Low

IMPORTANT: The final “Risk Rating” column should be completed by the lead coach and discussed with other club members before giving signed approval.

The Risk Assessment should **only** be approved once all significant hazards have been identified, the control measures are agreed and will be implemented, AND the overall risk ratings are considered acceptable. In most circumstances, if the Overall Residual Risk is considered “Med” or “High”, the event should be cancelled, or further control measures put in place to reduce the risk to “Low”.

When coaches are carrying out activities in schools, a Health & Safety Checklist will be completed as long as the school has carried out its own Risk Assessment.

Risk Assessment completed by

Name:

Signed:

Position

Date: